



"Mayi Safi, Malina Bora"
"Quality Water Healthy Livelihood"

KAKAMEGA COUNTY WATER AND SANITATION COMPANY LIMITED

TEL: 205630355 E-mail: kacwasco@gmail.com, Web: www.kakamegawater.co.ke

STANDARD TENDER DOCUMENT

FOR

**DISPOSAL OF ASSORTED USED MOTOR VEHICLE AND MOTORCYCLE
TYRES, BATTERIES, SCRAP METALS, PLASTICS AND ASSORTED TIMBER**

TENDER NO: KACWASCO/DISPOSAL/01 /2026 – 2027

Closing Date: 14TH AUGUST 2026 at 10.00 AM

INVITATION TO TENDER

PROCURING ENTITY: KAKAMEGA COUNTY WATER AND SANITATION COMPANY

TENDER NAME: ASSORTED USED MOTOR VEHICLE AND MOTORCYCLE TYRES, BATTERIES, SCRAP METALS, PLASTICS AND ASSORTED TIMBER

TENDER NUMBER: KACWASCO/DISPOSAL/01 /2026 – 2027

1. The **Kakamega County Water and Sanitation Company** now invites sealed tenders from eligible candidates to purchase (Assorted used motor vehicle and motorcycle tyres, Batteries, scrap metals, plastics and assorted timber)
2. Interested eligible candidates may obtain further information at the address provided below. Items will be sold as they are, without any encumbrances.
3. Interested tenderers may inspect the goods to be sold during office hours between 9:00am to 4:00pm throughout the date of advert.
4. A complete set of tender documents may be obtained by interested candidates free of charge at www.kakamegawater.co.ke and www.tenders.go.ke . Upon downloading, bidders MUST immediately send/email their names and contact details(including physical address) to the following email address **for recording and issuance of any clarification or addenda**: pm@kakamegawater.co.ke and cc to kacwasco@gmail.com.
5. Completed tenders must be delivered to the address below on or before 14th August 2026 at 10:00 hrs. Electronic Tenders *will not* be permitted.
6. Prices quoted should be net, must be in Kenya Shillings and shall remain valid for 120 days from the closing date of the tender.
7. Tenders will be opened immediately after the deadline date and time of 14th August 2026 at 10:05 am. Tenders will be publicly opened in the presence of the Tenderers' or designated representatives who choose to attend at the address below.
8. Late tenders will be rejected.
9. Canvassing will lead to immediate disqualification
10. The addresses referred to above are:

A. Address for obtaining further information, and for inspecting the goods to be sold.

KAKAMEGA COUNTY WATER AND SANITATION COMPANY

Kefinco Hse, Off Kakamega/Kisumu Road

P.O Box 1189 – 50100, KAKAMEGA,

TEL: 056-2030355

Email: kacwasco@gmail.com

Website: www.kakamegawater.co.ke

B. Address for Submission of Tenders.

KAKAMEGA COUNTY WATER AND SANITATION COMPANY

Kefinco Hse, Off Kakamega/Kisumu Road

P.O Box 1189 – 50100, KAKAMEGA,

TEL: 056-2030355

Email: kacwasco@gmail.com

Website: www.kakamegawater.co.ke

C. Address for Opening of Tenders.

KAKAMEGA COUNTY WATER AND SANITATION COMPANY

Kefinco Hse, Off Kakamega/Kisumu Road

Headquarters Boardroom

Procurement Manager

A	<table><tr><th colspan="3">Evaluation and Comparison of Tenders</th></tr><tr><th>No.</th><th>Mandatory Requirements</th><th>Responsive or Not Responsive</th></tr><tr><td>MR1</td><td>Must submit a copy of Certificate of Registration /Incorporation</td><td></td></tr><tr><td>MR2</td><td>Bidders must submit a valid Tax Compliance Certificate from the Kenya Revenue Authority</td><td></td></tr><tr><td>MR3</td><td>Must fill the Schedule of items, reserve and bid prices in the format provided.</td><td></td></tr><tr><td>MR4</td><td>Must Fill the Form of Tender in the Format provided</td><td></td></tr><tr><td>MR5</td><td>Must submit a duly filled Confidential Business Questionnaire Form in the format provided</td><td></td></tr><tr><td>MR7</td><td>Must fill the Tender Deposit Commitment Declaration Form in the format provided.</td><td></td></tr><tr><td>MR8</td><td>Must fill the SELF-DECLARATION FORMS SD1 and SD2 in the formats provided.</td><td></td></tr><tr><td>MR9</td><td>Must fill and sign the form of Declaration and Commitment to The Code of Ethics in the format provided</td><td></td></tr></table>	Evaluation and Comparison of Tenders			No.	Mandatory Requirements	Responsive or Not Responsive	MR1	Must submit a copy of Certificate of Registration /Incorporation		MR2	Bidders must submit a valid Tax Compliance Certificate from the Kenya Revenue Authority		MR3	Must fill the Schedule of items, reserve and bid prices in the format provided.		MR4	Must Fill the Form of Tender in the Format provided		MR5	Must submit a duly filled Confidential Business Questionnaire Form in the format provided		MR7	Must fill the Tender Deposit Commitment Declaration Form in the format provided.		MR8	Must fill the SELF-DECLARATION FORMS SD1 and SD2 in the formats provided.		MR9	Must fill and sign the form of Declaration and Commitment to The Code of Ethics in the format provided	
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B	Award Criteria The Company will award the contract to the successful tenderer(s) whose tender has been determined to be substantially responsive and has been determined to be the highest evaluated tender, which must be higher than reserve price.																														

SECTION II - SCHEDULE OF ITEMS AND PRICES

S/No	ITEM	Unit of Issue	Quantity Quoted for	Location	Total Tender Price (KES)
Lot 1	Assorted Used Motor Vehicle and Motorcycle Tyres				
1	265/65 R17	Pcs	1	Company's Headquarter's stores	
2	185/70 R 14	Pcs	1	Company's Headquarter's stores	
3	255/70 R15	Pcs	1	Company's Headquarter's stores	
4	205 R16 C	Pcs	1	Company's Headquarter's stores	
5	195 R15 C	Pcs	1	Company's Headquarter's stores	
6	225/75 R15	Pcs	1	Company's Headquarter's stores	
7	12 R 22 .5 18 PR	Pcs	1	Company's Headquarter's stores	
8	2.75/21 14PR	Pcs	1	Company's Headquarter's stores	
9	9 R 20	Pcs	1	Company's Headquarter's stores	
Lot 2	Assorted Car Batteries	Pcs	1	Company's Headquarter's yard	
Lot 3	Scrap metal				
	Cast iron	Kg	1	Company's Headquarter's yard	
	Mild steel	Kg	1	Company's Headquarter's yard	
	Stainless steel	Kg	1	Company's Headquarter's yard	
	Aluminum	Kg	1	Company's Headquarter's yard	
	Brass	Kg	1	Company's Headquarter's yard	
	Galvanised Iron	Kg	1	Company's Headquarter's yard	
	Sheet metal	Kg	1	Company's Headquarter's yard	
	Iron sheets	Kg	1	Company's Headquarter's yard	
	Zinc curtail rails	Kg	1	Company's Headquarter's yard	
	Used tent frames	Kg	1	Company's Headquarter's yard	
	Assorted G.I pipes pieces.	Kg	1	Company's Headquarter's yard	
	I-Section beams assorted	Kg	1	Company's Headquarter's	

S/No	ITEM	Unit of Issue	Quantity Quoted for	Location	Total Tender Price (KES)
				yard	
Lot 4	Plastics				
	PVC	Kg	1	Company's Headquarter's yard	
	PET	Kg	1	Company's Headquarter's yard	
	PPR	Kg	1	Company's Headquarter's yard	
	HDPE	Kg	1	Company's Headquarter's yard	
	Rubber	Kg	1	Company's Headquarter's yard	
Lot 5	Assorted Timber	Lot	1	Company's Headquarter's yard	

NB:

- 1) Bidding and award is per item.
- 2) The items will be viewed at their location indicated during working hours

SECTION IV - STANDARD FORMS

Note on Standard Forms

The form of tender, the confidential business questionnaire form and the tender deposit commitment declaration form must be completed by the tenderers and returned with the tender. Failure to complete any of these forms will lead to the disqualification of the tenderer.

1. Form of Tender

Date:.....

To:

Tender No.....

.....
[Name and address of Procuring Entity]

Gentlemen and/or Ladies:

1. Having examined the tender documents including addenda and having examined the items on sale, we the undersigned, offer to purchase and collect all the items offered to us in conformity with the said tender documents for the sum of..... [total tender amount in words and figures] or such other sums as may be ascertained in accordance with the Schedule of Items and Prices attached here with and made part of this Tender.
2. We undertake, if our Tender is accepted, to pay for and collect the items in accordance with the requirements of the tender.
3. We agree to adhere by the tender price for a period of....[number] days from the date fixed for tender opening of the Instructions to tenderers, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
4. We understand that you are not bound to accept the highest or any tender that you may receive.

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	Rubber	Kg	1	Company's Headquarter's yard	
Lot 5	Assorted Timber	Lot	1	Company's Headquarter's yard	

Dated this _____ day of _____ 20_____

[Signature]

[In the capacity of]

Duly authorized to sign tender for and on behalf of _____

2. Confidential Business Questionnaire Form

You are requested to give the particulars indicated in Part 1 and either Part 2(a), 2(b) or 2(c) whichever applies to your type of business.

You are advised that it is a serious offence to give false information on this form.

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You are advised that it is a serious offence to give false information on this form

Part 1 – General

Business

Name.....

Location of business Premises.....Plot

No..... Street/Road.....Postal Address.....Tel

No.....Nature of

business..... Current Trade License

No.....Expiring date.....

Maximum value of business which you can handle at any one time Kenya

shillings..... (In words).....

Name of your Bankers Branch

.....

Part 2 (a) – Sole Proprietor or Individual

Your Name in full Age

.....

Nationality Country of origin

.....

Citizenship details (*ID and or Passport Number*).....

.....

Name.....and

signature.....

Part 2 (b) Partnership

Given details of partners as follows:

	Name	Nationality	Citizenship Details	Shares
1.				
2.				
3.				

[Name, Designation and Signature of Tenders Representative in the Company]

Name

Designation.....

Signature and Company stamp or

Seal.....

Part 2 (c) - Registered Company (Private or Public)

State the nominal and issued capital of company - Nominal

Kshs.....

- Issued Kshs.....

Given details of all directors as follows:

	Name	Nationality	Citizenship Details	Shares
1.				
2.				
3.				
4.				
5.				

[Name, Designation and Signature of Tenders Representative in the Company]

Name

Designation

Signature and Company stamp or

Seal.....

Date

2. SELF-DECLARATION FORMS

4.1 FORM SD1

SELF DECLARATION THAT THE PERSON/TENDERER IS NOT DEBARRED IN THE MATTER OF THE PUBLIC PROCUREMENT AND ASSET DISPOSAL ACT 2015.

I,....., of Post Office Box being a resident of in the Republic of do hereby make a statement as follows:-

1. THAT I am the Company Secretary/Chief Executive/Managing Director/Principal Officer/Director of (Insert name of the Company) who is a Bidder in respect of **Tender No.** for (Insert tender title/description) for (Insert name of the Procuring entity) and duly authorized and competent to make this statement.
2. THAT the aforesaid Bidder, its directors and subcontractors have not been debarred from participating in procurement proceeding under Part IV of the Act.
3. THAT what is deponed to here in above is true to the best of my knowledge, information and belief.

.....
(Title)

.....
(Signature)

.....
(Date)

Bidder's Official Stamp

4.2 FORM SD2

SELF-DECLARATION THAT THE PERSON/TENDERER WILL NOT ENGAGE IN ANY CORRUPT OR FRAUDULENT PRACTICE.

I,of P. O. Box being a resident of..... in the Republic of do hereby make a statement as follows:-

1. THAT I am the Chief Executive/Managing Director/Principal Officer/Director of..... (*Insert name of the Company*) who is a Bidder in respect of **Tender No.**..... for (*Insert tender title/description*) for..... (*Insert name of the Procuring entity*) and duly authorized and competent to make this statement.
2. THAT the aforesaid Bidder, its servants and/or agents/subcontractors will not engage in any corrupt or fraudulent practice and has not been requested to pay any inducement to any member of the Board, Management, Staff and/or employees and/or agents of.....(*insert name of the Procuring entity*) which is the procuring entity.
3. THAT the aforesaid Bidder, its servants and/or agents /subcontractors have not offered any inducement to any member of the Board, Management, Staff and/or employees and/or agents of(*name of the procuring entity*).
4. THAT the aforesaid Bidder will not engage/has not engaged in any corrosive practice with other bidders participating in the subject tender
5. THAT what is deponed to here in above is true to the best of my knowledge information and belief.

.....
(Title) (Signature) (Date)

Bidder's Official Stamp

5.0 DECLARATION AND COMMITMENT TO THE CODE OF ETHICS

I (person) on behalf of (*Name of the Business/ Company/Firm*).....declare that I have read and fully understood the contents of the Public Procurement & Asset Disposal Act, 2015, Regulations and the Code of Ethics for persons participating in Public Procurement and Asset Disposal Activities in Kenya and my responsibilities under the Code.

I do here by commit to abide by the provisions of the Code of Ethics for persons participating in Public Procurement and Asset Disposal.

Name of Authorized signatory.....

Sign.....

Position.....

Office
address.....Telephone..... E-
mail..... Name
of the Firm/ Company..... Date.....

(Company Seal/ Rubber Stamp where applicable)

Witness

Name.....

.

Sign..... Date.....

Officer(s) to be contacted

Name of Officer

Postal Address

Telephone Number

email Address

Physical Address (City, Street, Building, Floor number and room number)

SIGNED BY THE PURCHASER

I/we, the undersigned accept the award and will execute the sale of the items as per conditions of the award. We understand that the award will remain cancelled and no deposits will be refunded if we do not:

- a) Return this letter signed within 14 days; or
- b) Pay the balance of the tender amount within fourteen (14) days after notification of the award.

We further understand that if we do not collect the items we have paid for within fourteen (14) days after making the payment, you charge storage charges at rates to be determined by yourselves.

Name of Purchaser _____

Authorized Signature _____ date _____

Name and Title of Signatory